



KING COUNTY REPUBLICAN
CENTRAL COMMITTEE
845 106th Avenue NE, Suite 110
Bellevue, WA 98004
Phone: (425) 990-0404
Fax: (425) 990-0407

PCO/PRECINCT CHAIRMAN APPOINTMENT FORM

DATE _____

PCO Chairman

(Check one)

I, _____

(Print Name)

have read and do understand the "Roles and Duties of the Precinct Chairman" and will, to the best of my ability, carry them out as a representative of the Republican Party. I agree with the principle of Ronald Reagan's 11th Commandment and will be guided by it in regard to Republican candidates, particularly those emerging from the Primary into a General Election.

ADDRESS: _____

CITY _____ WA ZIP _____

PHONE (H) (_____) _____ (W) (_____) _____

EMAIL _____

RESIDENT PRECINCT _____ Voter Reg. # _____

SERVING AS PRECINCT CHAIRMAN IN _____

(Not Applicable for PCO)

LEG. DIST. _____ CONG. DIST. _____ CO. COUNCIL DIST. _____

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT:

SIGNED _____

Precinct Chairman Applicant

District Chairman

Date

APPROVED _____

King County Republican Central Committee Chairman

ARTICLE XIII 13.3: Precinct Chairmen may be appointed by the County Chairman. They are not required to be residents or registered voters in the precincts in which they serve. They shall have all powers and responsibilities of the Precinct Committee Officers except that they shall not be entitled to vote at a meeting of the Central Committee or the district meeting provided for in Section XIV or XXII.

FOR OFFICE USE ONLY:

_____ PRECINCT # _____ ID CODE

_____ DATE TO COUNTY CHAIRMAN _____ CO. CRED. CHAIRMAN

_____ ENTERED ON COMPUTER _____ APPT. LTR. DATE



ROLES AND DUTIES OF THE PCO

The Precinct Committee Officer is the representative of the Republican Party at the grassroots level.

At a minimum, a PCO accepts certain responsibilities, including:

- Distribute candidate information to neighbors and engage in Get-Out-The-Vote activities in preparation for Election Day;
- Maintain and update the list of registered voters in the precinct;
- Select officers of the county's Central Committee;
- Nominate precinct election officials; and
- Conduct a Precinct Caucus

A strong and effective party looks to its PCOs to perform at least the above tasks. These duties may take a minimum of ten hours per year. Accomplishing additional tasks will make all our efforts more effective. This manual will describe the “nuts and bolts” of how to create a successful precinct organization. Although there are things you can do in every month of the year, each task takes very little time.

A few hours a month is all it takes to create a strong precinct. These few hours will allow you to build a rapport with your neighbors such that they will come to you for advice on political issues and candidates, whether they are preparing to vote or writing to their representative in government or to the local newspaper.

There are a number of things a good PCO will do:

- Represent the precinct voters to the Republican Party; and represent the party and its candidates and officers to the precinct voters.
- Attend County Party meetings, help formulate policy and recruit party candidates and volunteers.
- Help register voters, update the voter list, urge voters to turnout, pass out absentee ballots to those who need them, and stress the importance of each vote.
- Support all Republican candidates after the Primary Election.
- Attend meetings of your county or legislative district and stay informed of issues in your area.
- Assist with fund-raising events when possible.
- Volunteer to help on various campaigns.
- Doorbell your precinct before each election with literature on candidates and issues.
- Stay involved in the community in which you live. In addition you will be part of the county or district volunteer force. You will be notified of meetings and political activities, including doorbelling in various precincts. Participate to the extent your time permits.

This may seem like a long list, but the tasks of the PCO are spread out over the year, meaning that you should never be overwhelmed by work. If, however, you put some things off, you may find that activities pile up. Trying to accomplish all of these tasks within a few weeks is both agonizing and discouraging. It helps to have a long-term plan making your job easier and much more effective. Furthermore, many of the events, such as fund-raisers and meetings, can be enjoyable. Volunteers from your precinct will be happy to work with you in making your precinct solidly Republican.

I would be interested in:

- | | |
|---|---|
| <input type="checkbox"/> Volunteering at KCGOP Headquarters | <input type="checkbox"/> Participate in Letters to the Editor program |
| <input type="checkbox"/> Campaign Volunteer | <input type="checkbox"/> Issues Research Program |
| <input type="checkbox"/> Host a fundraiser | <input type="checkbox"/> Volunteering for Phone Bank |
| <input type="checkbox"/> Volunteer for KCGOP Special Events | <input type="checkbox"/> Volunteer for Summer Picnic |